

Credit River Township Board Meeting

Monday, October 1, 2018 6pm

Minutes-Final

Chairman Kostik called the October 1, 2018 Board Meeting to Order at 6:00 pm, Pledge of Allegiance

Members Present: Chairman Kostik, Supervisor Schommer, Supervisor Lawrence, Supervisor Howe

Members Absent: Vice Chairman Novak

Others Present: Engineer Nelson, Attorney Ruppe, Clerk Donovan

1. Approve or Amend Agenda

Supervisor Lawrence requested to add Town Hall Snow Plowing Contract to New Business as Item 4.

Supervisor Schommer requested to add Flag Tr to Road Report as Item 2

Motion to approve the agenda as amended: Supervisor Lawrence

Second: Supervisor Howe

Motion Passed: 4-0

2. Consent Agenda

- 1) August 6, 2018 Meeting Minutes
- 2) August 20, 2018 Special Meeting Minutes
- 3) September 5, 2018 Meeting Minutes

Motion to approve the Consent Agenda: Supervisor Lawrence

Second: Supervisor Schommer

Motion Passed: 4-0

3. Open Forum

Commissioner Tom Wolf updated the board on Scott County CIP's and construction projects.

Sherriff Luke Hennen spoke in general about National Night Out activities within the county.

Matt Prettyman – Requested any updates on the 2040 Comp Plan Status

Deputy Lueck updated the board on the activity in the township.

4. Old Business

1) Enright Donation Resolution

**Motion to approve Resolution 2018-16 accepting donation of \$5,800 from Darren Enright to Credit River Township to be used for civic improvement for the benefit of its citizens: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 4-0**

2) Levy – Resolution

Treasurer Hill prepared the resolution for the 2018 Levy to be collected in 2019 and asked the board for their review.

**Motion to accept Resolution 2018-17 to set the final 2018 levy for Collection in 2019:
Supervisor Howe
Second: Supervisor Schommer
Motion Passed: 4-0**

3) Territory Landscaping Plan (Information Only)

Engineer Nelson reviewed the preliminary landscaping plan for the Territory 5th Addition.

4) Credit River 2040 Comprehensive Plan

**Motion to direct the Town Planner, Cindy Nash and Engineer Nelson to commence jurisdictional review of the 2040 Comprehensive plan once they have completed updates: Supervisor Lawrence
Motion Passed: 4-0**

**Motion to schedule an open house for the public related to the 2040 Comprehensive Plan on October 29th from 5p.m. to 7 p.m: Supervisor Howe
Second: Supervisor Schommer
Motion Passed: 4-0**

5. New Business

1) Legend's Liquor License

**Motion to approve Resolution 2018-18 in support of granting a Liquor License, Sunday Liquor License, by Scott County to Legends Golf Club: Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 4-0**

2) Gelow- 9811 Lower 167th Street Variance Recommendation

Mr. Gelow attended meeting regarding the Variance recommendation to build an attached garage at 9811 Lower 167th St. Staff Report from Scott County received. Engineer Nelson sees no issues.

Motion based on findings in the Staff report, recommend approval of variance from the required 35' road right-of-way setback to 28.92' road right-of-way setback to build an attached garage at 9811 Lower 167th St: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 4-0

3) Burnsville Comprehensive Plan Amendment

Chairman Kostik advised Township Planner, Cindy Nash, reviewed the 2040 Burnsville Comprehensive Plan Amendment and recommended the board waive the right of review with no comments.

Motion no comments are necessary for the City of Burnsville Comprehensive Plan amendment, to waive further review, and direct the Town Planner to provide the City of Burnsville with notice of the waiver of review: Supervisor Howe
Second: Supervisor Schommer
Motion Passed: 4-0

4) Mark's Bobcat

Supervisor Lawrence advised Mark's Bobcat contract received for snowplowing the town hall parking lot.

Motion to accept the Mark's Bobcat Contract for snowplowing the town hall parking lot: Supervisor Schommer
Second: Supervisor Howe
Motion Passed: 4-0

6. Road Report

1) 19125 Margaret Lane cracking

Engineer Nelson advised of alligator cracking and damage done by a construction truck caused at new construction site at 19125 Margaret Lane.
Attorney Ruppe will send letter to builder. Engineer Nelson will request two quotes.

Engineer Nelson advised there is another area on Margaret Lane that could be patched as well.

Overlay of roads within Grey Fox development is scheduled for 2021.

2) Flag Tr.

Supervisor Schommer reviewed an area on Flag Tr where Credit River meets Spring Lake which is impassable for busses. Quote received from BKJ Excavating to repair Flag Trail area.

Motion to repair Flag Tr with BKJ Excavating for \$15,000: Supervisor Howe
Second: Supervisor Lawrence
Motion Passed: 4-0

7. Engineer's Report

1) Wagonwheel Improvement Project

a. Project Forecast and Final Assessment Amounts

The Wagon Wheel 2018 CIP projected final cost is \$563,452.91, which is under the original projection \$776,084. The 41 benefitting properties share 60% of cost or \$10,100 per 31 direct benefitting property and \$2,525 for 10 indirect benefitting properties. The original assessment projection was \$13,900 per direct benefitting property and \$3,475 per indirect benefitting property.

Motion to approve Resolution 2018-19 Adopting Assessment for the Improvement of Wagonwheel Trail, Canter Lane, Corral Circle, Boulder Creek Drive and 219th Street East: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 4-0

2) Creekwood Improvement Projection

a. Pay Estimate

Engineer Nelson reviewed work completed to date on the Creekwood CIP. Engineer Nelson recommends payment of \$123,471.37 to Northwest Asphalt and advised \$15,000 will be held to correct for a repaving issue.

Motion to approve Pay Estimate #2 of \$123,471.37 to Northwest Asphalt for work completed on the Creekwood 2018 CIP: Supervisor Howe
Second: Supervisor Lawrence
Motion Passed: 4-0

b. Project Forecast and Final Assessment Amounts

The Creekwood 2018 CIP projected final cost is \$682,173.70, which is under the original projection \$816,000. The 89 benefitting properties share 60% of cost or \$4,600 per benefitting property. The original assessment projection was \$5,440 per benefitting property.

Motion to approve Resolution 2018-20 Adopting Assessment for the Improvement of Creekwood Circle, Creekwood Road, Creekwood Lane and Creekwood Drive: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 4-0

Resident asked if striping can be added to the roads. Engineer Nelson advised it was not part of the project and thinks the gravel shouldering when completed should allow for some contrast.

3) Harvest Hills Overlay

a. Pay Estimate

Engineer Nelson reviewed work completed to date on the Harvest Hills 2018 CIP. Engineer Nelson recommends payment of \$84,447.06 to Hardrives.

**Motion to approve Pay Estimate #1 for \$84,447.06 to Hardrives for work completed to date on the Harvest Hills 2018 CIP: Supervisor Howe
Second: Supervisor Schommer
Motion Passed: 4-0**

b. Project Forecast and Final Assessment Amounts

The Harvest Hills 2018 CIP projected final cost is \$131,894.57, the original projection \$130,000. The 20 benefitting properties share 50% of cost or \$3,250 per benefitting property. The original assessment projection was \$3,250 per benefitting property.

**Motion to approve Resolution 2018-21 Adopting Assessment for the Improvement of Harvest Hills and Century Lane: Supervisor Howe
Second: Supervisor Lawrence
Motion Passed: 4-0**

4) 210th and Nevada Update

Engineer Nelson discussed turn lanes for 210th with Scott County. The County will not be able to do this 2019. Chairman Kostik asking if this be done in 2020.

8. Treasurer Report

1) Transfer

Treasurer Hill was unable to attend meeting and advised Clerk Donovan to request a transfer of \$265,000 from the township savings to Checking for the payment of claims.

**Motion to approve the transfer of \$265,000 from Savings to Checking: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 4-0**

2) Certifying CSTS Delinquent Fees

Treasurer Hill prepared the delinquent CSTS Fees to be certified.

Motion to approve Resolution 2019-22 Certifying Delinquent CSTS Fees: Supervisor Lawrence
Second: Supervisor Howe
Motion Passed: 4-0

9. Clerk's Report

10. Town Hall

11. Review and Pay Bills

Check Number	Vendor	Date	Amount	Comments
524E	Minnesota Revenue	10/1/201	\$275.61	Minnesota Withholding
525E	EFTS	10/1/201	\$1,846.09	Fica, Medica, Fed Withholding
526E	Pera	10/1/201	\$814.85	Pera
523E	Visa	10/1/201	\$144.13	Carbonite renewal, Paper, iContact
Paid Chk# 009932	BOHNSACK EXCAVATING INC.	10/1/201	\$851.25	Century Lane Drain Tile
Paid Chk# 009933	BRENT LAWRENCE	10/1/201	\$26.16	September Mileage Reimburseme
Paid Chk# 009934	CENTERPOINT ENERGY	10/1/201	\$16.98	Acct#5179787-6; Town Hall Gas
Paid Chk# 009935	CERTIFIED RECYCLING	10/1/201	\$195.00	Couch & Mattress removal
Paid Chk# 009936	CHORES AND MORE BY HEIDI INC	10/1/201	\$75.00	Town Hall Cleaning
Paid Chk# 009937	CHRIS KOSTIK	10/1/201	\$200.00	Tree removal payment
Paid Chk# 009938	CINTAS	10/1/201	\$81.68	Town Rug Service
Paid Chk# 009939	CITY OF LAKEVILLE	10/1/201	\$758.00	Pavement Markings etc.
Paid Chk# 009940	COLLABORATIVE PLANNING LLC	10/1/201	\$3,282.50	Comp Plan Zoning
Paid Chk# 009941	COLLINS TREE CARE, INC	10/1/201	\$2,400.00	Casey Park remove damaged tree
Paid Chk# 009942	COURI & RUPPE, P.L.L.P.	10/1/201	\$4,012.50	Legal Bill August
Paid Chk# 009943	DOMINIQUE SCHILKE HILL	10/1/201	\$50.00	Cell Phone Reimbursement Sept
Paid Chk# 009944	ECM PUBLISHERS INC	10/1/201	\$16.36	Annual Meeting - 09/07/2018 Bo
Paid Chk# 009945	HAKANSON ANDERSON ASSOC INC	10/1/201	\$56,076.26	Engineer's Bill August
Paid Chk# 009946	HARDRIVES, INC.	10/1/201	\$84,447.06	2018 Harvest Residential Overlay
Paid Chk# 009947	HAUGO GEO TECHNICAL SERVICES L	10/1/201	\$3,555.00	Creekwood Improvement Project
Paid Chk# 009948	INTEGRA TELECOM	10/1/201	\$657.39	Acct#170421 - Stonebridge Phon
Paid Chk# 009949	JOAN OLSON	10/1/201	\$52.84	Sewer Reimbursement
Paid Chk# 009950	KAREN DONOVAN	10/1/201	\$57.09	Cell Phone Reimbursement Aug
Paid Chk# 009951	MARKS BOBCAT SERVICE, INC.	10/1/201	\$2,000.00	Townhall Grass
Paid Chk# 009952	MVEC	10/1/201	\$830.36	Acct#777628301 - Territory Ele
Paid Chk# 009953	NATURAL SYSTEMS UTILITIES MN	10/1/201	\$12,235.84	CSTS Management
Paid Chk# 009954	NORTHWEST ASPHALT, INC	10/1/201	\$123,471.37	Pay App 2 Creekwood Improvemen
Paid Chk# 009955		10/1/201	\$0.00	Void - zero check
Paid Chk# 009956	RON SACKETT	10/1/201	\$42.73	Weed Barrier - Baseball Diamon
Paid Chk# 009957	SARAH LEVOIR	10/1/201	\$260.00	Review Budget and other items
Paid Chk# 009958	SCOTT SOIL & WATER CONSV DIST	10/1/201	\$1,343.00	Permit Inspections for July an
Paid Chk# 009959	SW NEWSMEDIA	10/1/201	\$32.43	Board Meeting Aug 6, 2018
Paid Chk# 009960	U.S. BANK EQUIPMENT FINANCE	10/1/201	\$143.25	Acct#1388554; Lease Payment Co
Paid Chk# 009961	XCEL ENERGY	10/1/201	\$7.78	Acct#51-6509820-6; St. Francis
Paid Chk# 009962	AL NOVAK	10/1/2018	\$695.80	Sept 2018 Srv Paid in Oct 2018
Paid Chk# 009963	BRENT LAWRENCE	10/1/2018	\$942.27	Sept 2018 Srv Paid in Oct 2018
Paid Chk# 009964	CHRIS KOSTIK	10/1/2018	\$626.25	Sept 2018 Srv Paid in Oct 2018
Paid Chk# 009965	DOMINIQUE SCHILKE HILL	10/1/2018	xxxx	Sept 2018 Srv Paid in Oct 2018
Paid Chk# 009966	KAREN DONOVAN	10/1/2018	xxxx	Sept 2018 Srv Paid in Oct 2018

Paid Chk# 009967	LEROY SCHOMMER	10/1/2018	\$858.85	Sept 2018 Srv Paid in Oct 2018
Paid Chk# 009968	PAUL HOWE	10/1/2018	\$778.95	Sept 2018 Srv Paid in Oct 2018
			\$308,289.99	

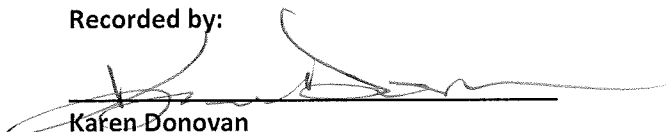
12. Adjourn

There being no further business before the Town Board, a motion to adjourn was heard.

Motion to adjourn October 1, 2018 Credit River Township Meeting: Supervisor Lawrence
Second: Supervisor Schommer
Motion Passed: 4-0

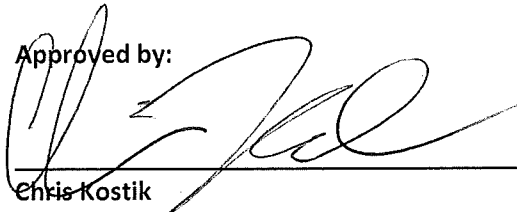
The October 1, 2018 Credit River Township Board Meeting was adjourned at 7:36 pm.

Recorded by:



Karen Donovan
Clerk - Credit River Township

Approved by:



Chris Kostik
Chairman
Credit River Township